



FMS Tech Allocation Purchase Request

Name _____ Date _____

Individual Request ____ Team Request ____

What is your plan and timeline?

What is the projected cost?

Item Description	Unit Price	Add 18% (Tax & Shipping)	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Explain how your purchase will use technology to improve instruction. How will you know that this outcome has been reached?

How many students will your purchase affect? _____

All technology purchases must be reviewed by a building TRT prior to submission to the Technology Committee. The purpose of the review is to check compatibility issues.

-----Office Use Only-----

_____ Plan _____ Cost _____ TRT Review