



**Attention: John Waldren & PTSA President**  
**Request for Classroom/Activity Grant (Form B)**

Teachers, please submit this form and supporting information to John Waldren for preliminary review and possible funding. In addition, place a copy of your grant request in the PTSA mailbox (you may also wish to send an e-mail notice to the president).

PTSA Committees should submit requests directly to the president.

Please allow adequate time for your request to be reviewed and processed.

1) Date of Request: \_\_\_\_\_

2) Requested by: \_\_\_\_\_

\_\_\_ Teacher/Staff \_\_\_ Committee Chairperson \_\_\_ Committee Member \_\_\_ Other

3) Phone #: \_\_\_\_\_

4) Grant will be used for: \_\_\_\_\_

5) How will it improve/impact the school environment or student learning: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6) Total amount requested: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

President's Signature: \_\_\_\_\_

\_\_\_ grant approved for the amount of \$ \_\_\_\_\_

\_\_\_ pending due to: \_\_\_\_\_

\_\_\_ declined due to: \_\_\_\_\_