

## **Learning Improvement Team Minutes**

September 9, 2009

**Operating Principle:** The committee will operate on a consensus basis, with each voice being heard. Minutes from January 17, 1995: "It was discussed and agreed that a significant majority of votes of team members present would be required when consensus was not reached. Significant majority means a ratio of 2:1 (example 6 positive votes to 3 negative votes). Without a significant majority, the proposal will be considered "tabled" until brought up at a later date.

Team Members Present: Aaron Hansen, Penny Brown, Shelby Lockhart, Josie Bryan, Carrie Aurthur (8<sup>th</sup> Grade Rep.), Lisa Riggan (7<sup>th</sup> Grade Rep./not present), Evelyn Kellogg, Noni Clark, John Waldren, Rhonda Noah, Noni Clark, Edwina Seton, Lolieta Zender (6<sup>th</sup> Grade Rep./not present)

Recorder: Chad Morgan

### **I-728**

Budget allocation: \$5,500.00 remaining: \$3,080.00

...for professional development for educators, including additional paid time for curriculum and lesson redesign and alignment and training to ensure that instruction is aligned with state standards and student needs for extended learning opportunities for students, class size reductions, and facility improvements or additions to support class size reductions and extended learning opportunities.

### **CLASS MIX**

Budget Allocation: \$10,080.00 remaining: \$6,275.04

...for instructional assistance time, instructional materials, staff development training, or other creative solutions to assist in providing services to remedy class student mix problems.

### **Medicaid Match**

Budget allocation: \$10,634.00 remaining: \$10,634.00

... When determining the uses for "Medicaid Match" dollars, the following should be considered:

Funds may be made available for any medical or academic related needs students have that parents or guardians are unable to provide.

Funds may be made available for meeting academic needs of students. Those monies could provide para-pro services, bus/transportation needs, and after school tutoring for students.

Funds may be made available for meeting academic needs outside FMS programs. That may include summer school tuition or academic packets made available to parents for the summer.

Funds may be used to help students with nonacademic needs that involve school related needs such as instruments and or clothing, payment of ASB card, etc.

### **Tech Levy (informational only)**

Budget allocation: \$3,960.00

## **AGENDA ITEM**

### **Welcome Back/Introductions**

#### **Collaboration and Clock Hours**

Guiding Question: How does the FMS staff apply for collaboration clock hours?

Discussion – Guests Gayle Northcutt and Ron Brown shared the new LID schedule and the opportunity to sign up for free clock hours that can be earned during collaboration time this year (a total of 24 hours will be available)

\*Goal is to have everyone register for these collaboration times.

Note: complete the clock hour evaluation May 24, 2010

Mr. Brown demonstrated how to complete an online Clock Hour Proposal Form.

#### **LIT Operational Understandings**

Guiding Question: What are the understandings that guide our work as a LIT?

- Collective commitments  
Members will gather input from those they represent and bring it back for review at the next meeting.
- Code of Cooperation  
Please remember to find a substitute when you have to miss a meeting.
- Fund request process  
Located on-line at the FMS website
- Decision-making process
- Representative constituents  
Members will contact their constituents to let them know of their representation

Discussion – Review of these documents. Notes are under each bullet.

#### **Budget Review**

Discussion about the use of previously designated “team time” to be used by the end of September.

Proposal - Math, Science, and 7<sup>th</sup> grade core did not utilize this time and would like to resubmit a proposal to use this time differently. Approved for these teams (Math, Science, and 7<sup>th</sup> grade core, to resubmit a proposal for this one day of team time.

#### **PGO Recipients**

Guiding Question: Who are the recipients for PGO this year?

Discussion – All 11 staff members that have selected this option have been accepted.

#### **Marsha Bliggenstorfer Project**

Guiding Question: What can we do as a memorial to Marsha at FMS?

Discussion – Suggestion to create a flower garden behind the Mark “O” Memorial in memory of Marsha Bliggenstorfer. The PTSA is interested in joining us in this effort. Suggestion to dedicate a bench in her memory. Please gather ideas from your teams and be ready to discuss at the next meeting.

### **iPeriod**

Guiding Question: What do I need to know about iPeriod this year?

- Fun Friday
- Passing time
- Additional learning support for students

Discussion – Proposal to not begin Fun Friday until it can be re-assessed by the intervention team.

### **Lunch Study Program**

Guiding Question: When will the program begin? Who is eligible?

Discussion – Memory Visscher presented the 2009/10 program. The program will begin on Monday, September 21. iPeriod teachers will explain the program to students during iPeriod on Tuesday, September 15. Mrs. Visscher and Mr. Waldren will provide the training materials to staff.

### **After School Program**

Guiding Question: Is it possible to extend learning support for students after school?

Discussion – Tabled

### **Open House**

Guiding Question: How will we facilitate Open House this year?

Discussion – Review of parent and staff feedback. Consensus was to return to our traditional open house format of following their child’s schedule with a quick opening and direction to begin the open house.

### **Professional Development**

Guiding Question: What are the staff development needs for this school year? When can we provide the needed training?

- differentiation
- learning targets and language objectives
- formative assessments
- building community

Discussion – Tabled

### **Committee and Task Force Work**

Guiding Question: Should committee and task force work continue at FMS this year?

- Intervention
- Grading
- Best Practices - Tabled

Discussion – Talk of how best to support these initiatives. Decision to continue supporting both the grading and intervention task force to address building interventions and grading practices. Team approved one meeting a month and time sheeting members for one hour.

Best Practices – Table until October meeting

### **Tabled Topics**

Parent/Teacher Conferences

Best Practices Task Force

After school program

Professional Development

September 28 LID – Will be set aside for Task Force updates if needed.

**Adjourned at 5:00**

Next meeting – October 7, 2009